

Inside DLEG
> DLEG Press Releases
> Office of Human Resources
Accessible Meetings
Equal Opportunity
Forms
Labor Relations
Leave of Absence
MI 360
Orientation
Performance Management
Policies & Procedures
Worker's Compensation
> Legislative Reports
> Policy & Legislative Affairs
> Spirit of DLEG
Agencies & Commissions
Commercial Services & Corporations
Construction Codes
Energy Office
Financial & Insurance Services
Hearing, Appeals, Mediation & Rules
Jobs, Education & Training
Liquor Control
Metro Authority
Michigan Land Bank
Fast Track Authority

Welcome to the Office of Human Resources

The Department of Labor & Economic Growth (DLEG) has over 4,500 staff members in over 30 agencies and bureaus and in multiple work locations around the State of Michigan. To insure that all DLEG employees, supervisors, and managers are able to access important personnel-related information no matter where they're located, OHR has created this internet page. DLEG employees are encouraged to contact OHR at dleg-ohrinfo@michigan.gov with any comments or suggestions about additional information they would like to see on O ...

MI HR Service Center

• What can MI HR do for you??

The MI HR Service Center is available to assist state employees with routine HR issues. Contact the service center for benefits information and changes (i.e. insurances and flexible spending accounts), direct deposits, taxes, employment verifications, open enrollment, SECC deductions, personal information changes, earnings statements information, and for self-service support (i.e. passwords and navigation help). A complete listing of the services provided by the MI HR Service Center can be found on the [Employee HR Services](#) page.

MI HR Service Center Contact Information:

Phone: 877-766-6447

Fax: 517-241-5892

Address: P.O. Box 30002
Lansing, Michigan 48909

Hours: 7 a.m. to 6 p.m., Monday thru Friday

Website: <http://www.michigan.gov/selfserv>

Departments/Agencies
Online Services
Surveys
RSS Feeds
OHR Quick Links
• Vacancy Postings
• MI HR Self-Service
• DLEG Employee Handbook
• Department of Civil Service
• Office of the State Employer
• State Employees Retirement System
• CitiStreet
• Employee Benefits



Labor & Economic Growth



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[Michigan.gov Home](#)

[DLEG Home](#) | [Sitemap](#) | [Contacts](#) | [Online Services](#) | [Agencies](#)

Search



[Inside DLEG](#)

[Agencies & Commissions](#)

[Commercial Services & Corporations](#)

[Construction Codes](#)

[Energy Office](#)

[Financial & Insurance Services](#)

[Hearing, Appeals, Mediation & Rules](#)

[Jobs, Education & Training](#)

[Liquor Control](#)

[Metro Authority](#)

[Michigan Land Bank Fast Track Authority](#)

[MIOsha](#)

[Wage & Hour Division](#)



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Latest DLEG Headlines

- [State Takes Action Against Kent County Cemetery; DLEG Requests Attorney General to File Actions Against Chapel Hill Memorial Gardens; Attorney General Obtains Temporary Injunction; Conservator Appointed by the Court](#)
- [Energy Efficiency, Solar Energy, and Wind Energy Outreach Grants Will Help Consumers](#)
- [Michigan's November Jobless Rate Declines](#)
- [Kappen Tree Service Receives State Award for Outstanding Safety & Health Record](#)
- [Michigan Department of Labor & Economic Growth Awards Grants to 14 Community Rehabilitation Organizations](#)

Spotlight

- [DLEG Press Releases](#)
- [Project H*E*R*O Summary and Strategy for Michigan Rollout](#)
- [Employers: Are You Looking for Workers?](#)
- [Filing a Complaint Under the Americans with Disabilities Act](#)

[Departments/Agencies](#)

[Online Services](#)

[Surveys](#)

[RSS Feeds](#)

Other DLEG Agencies

- [Career, Education & Workforce Programs](#)
- [MI Public Service Commission](#)
- [MI State Housing Development Authority](#)
- [Tax Tribunal](#)
- [Unemployment Insurance Agency](#)
- [Workers' Compensation Agency](#)

Director

Keith W.

Cooley

Biography





Department of Labor & Economic Growth

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[Michigan.gov Home](#)

[DLEG Home](#) | [Sitemap](#) | [Contacts](#) | [Online Services](#) | [Agencies](#)



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Agencies & Commissions

The Michigan Department of Labor & Economic Growth (DLEG) is composed of the following labor and economic development agencies and commissions to promote job creation and economic growth in Michigan by centralizing and streamlining the state's job development, workforce development, and economic development functions under one department.

> Career Education, Bureau of

Adult Education, Office of

Adult Education provides an opportunity for mature students to achieve education levels equivalent to those of high school graduates.

Postsecondary Services, Office of

This office helps students gain access to postsecondary education that is appropriate to their career goals. The Office of Postsecondary Services provides policy interpretation and guidance, grant administration and oversight, audit resolution, and technical assistance to Michigan universities, community colleges, independent colleges, proprietary schools and licensed establishments.

> Commercial Services, Bureau of

This bureau is responsible for assuring that more than 335,000 licensees for 26 different commercial occupations meet the

AGENCIES & COMMISSIONS

- > MERC/Bureau of Employment Relations
- > Bureau of Fire Services
- > Michigan Commission for the Blind
- > Commission for Disability Concerns
- > Utility Consumer Participation Board

INSIDE DLEG

COMMERCIAL SERVICES & CORPORATIONS

CONSTRUCTION CODES

ENERGY OFFICE

FINANCIAL & INSURANCE REGULATION

HEARING, APPEALS MEDIATION & RULES

JOBS, EDUCATION & TRAINING

LIQUOR CONTROL

METRO AUTHORITY

MI LAND BANK FAST TRACK AUTHORITY

MIOSHA

WAGE & HOUR DIVISION

Search



[Departments/Agencies](#)

[Online Services](#)

[Surveys](#)

[RSS Feeds](#)

Other DLEG Agencies

- Career, Education & Workforce Programs
- MI Public Service Commission
- MI State Housing Development Authority
- Tax Tribunal
- Unemployment Insurance Agency
- Workers' Compensation Agency

*Director
Keith W.
Cooley
[Biography](#)*



MiRSA

**Michigan Regional
Skills Alliances**

Training for Jobs

No Worker Left Behind Program

Michigan Jobs & Career Portal



www.michigan.gov/thejobshow



The job show works for you...



<http://connect.michigan.gov/portal/site/dleg>

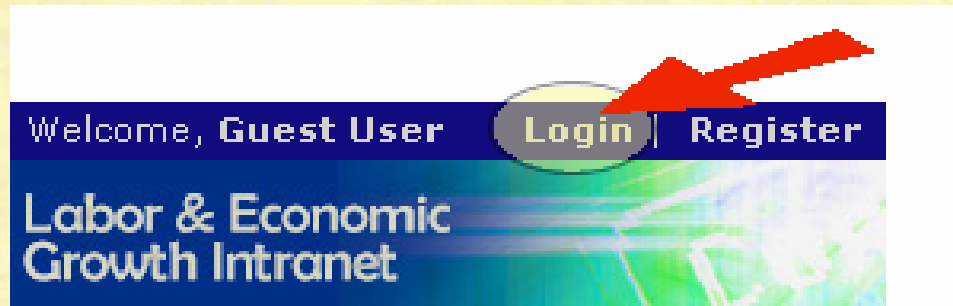
“What’s New?”

DLEG Intranet



DLEG Intranet

- <http://connect.michigan.gov/portal/site/dleg>
- Upon entering the site you are a **Guest User**. You will need to “**Login**.” Click **Login**.



Home

Welcome to the Department of Labor & Economic Growth



» [August 20, 2008 Message](#)

» [Previous Messages](#)

REMINDER:

The End is near... for Employee Benefit changes for this year will close on Friday, August 29. Rates have changed and have gone up in many cases. In the case of the State Health Plan PPO it has DOUBLED!

The Open Enrollment period for State-sponsored group insurance plans will end Friday, August 29, 2008. This is your opportunity to review your current enrollments and make any necessary changes. Changes can only be made during Open Enrollment or within 31 days of a qualified life event.

DLEG Intranet Home Page

Here is the top of the home page and the beginning of the left hand column.

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Growth Intranet

Search

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[Home](#) | [Directors Office](#) | [Agencies](#) | [Inside DLEG](#) | [Employee Directory](#) | [DLEG Internet](#) | [My DLEG](#) | [Help](#)



Home

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» [Previous Messages](#)

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DLEG Intranet Home Page

Here is the top of the home page and the beginning of the left hand column.

No Worker Left Behind Team Recognized for Exceptional Team Work on NWLB 1st Year Anniversary



Reminder: MI 360

Dear Colleague:

The State of Michigan is continuing the effort to make Michigan a great place to do great work. Organizations that are great places to work embrace a shared set of values and exhibit high employee morale, high productivity, and low turnover. Many different projects are underway to assist in this effort, including the MI 360, which is one way to help supervisors, managers, administrators, and executives learn more about their leadership abilities, and allow them to discover how others view their management style. [Read more>](#)

Are You Logged In?

Do you see the DLEG Poll to the right? If not, you are not logged in to the intranet, which means you may be missing out on information reserved exclusively for registered DLEG employees. Once you log in, you will see "Welcome, Your Name" at the top of the page instead of "Welcome, Guest."

Never logged in or don't remember your password? Click on the [HELP](#)



Right Hand Column of Home Page

Granholm Unveils Efforts to Help Consumers Save Money

Governor Granholm launched a new website on July 2 to help Michigan residents save money. The feature - www.michigan.gov/savemoney - is part of the governor's continued efforts to help protect consumers' pocketbooks.

Internal Applications

- Document Management System
- Employee Self Service Link
- Information Directory
- SOM Contact Directory Online
- State Department Contact Numbers



Internal Applications

- Document Management System
- Employee Self Service Link
- Information Directory
- SOM Contact Directory Online
- State Department Contact Numbers

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Growth Intranet

Search

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intranet

[Home](#) [Directors Office](#) [Agencies](#) [Inside DLEG](#) [Employee Directory](#) [DLEG Internet](#) [My DLEG](#) [Help](#)



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- Employee Self Service Link
- Information Directory
- SOM Contact Directory Online
- State Department Contact Numbers





Michigan Civil Service Commission

Great Place to Work
Greatwork



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[Michigan.gov Home](#)

[MCSC Home](#) | [Contact MCSC](#) | [MCSC Online Services](#)

Search



[Civil Service Commission](#)

[Employment Information](#)

[Rules & Regulations](#)

[Training & Development](#)

[Agency Services](#)

[Employee Benefits](#)

[Inside Civil Service](#)

[State Board of Ethics](#)

[Career Decisions](#)

[New Hire Orientation](#)



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MI HR Gateway

Log In:

Earnings



Statement

Self-Service



From Work
Intranet

Self-Service



From Home
Internet

MI HR



Information

Log in Page for:

[House](#)

[Senate](#)

[Judiciary](#)

Having trouble logging in to Self-Service?

[Click here for help!](#)

Get Assistance:

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[System Availability](#)

[Helpful Information](#)

[Questions?](#)

[Departments/Agencies](#)

[Online Services](#)

[Surveys](#)

[RSS Feeds](#)

Related Content

- [State Job Postings](#)
- [Employment Information and Career Planning Services](#)
- [MCSC Rules and Regulations Updates](#)
- [MCSC Phone Book](#)
- [Quick Find Index](#)
- [MCSC Forms](#)
- [State of Michigan Workforce Reports](#)
- [Detroit Regional Office](#)
- [Administrative Support Exam Scheduler](#)
- [State Employee Military Leave](#)
- [Veterans Preference Information](#) [PDF](#)



Civil Service Overview

<http://www.michigan.gov/mdcs>





Latest News from [MiNewswire](#)

DNR Outlines Special Hunting Regulations for Townships in Kent County; Changes to Wildlife Rehabilitation Also Ordered

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[State Web Sites](#)

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SAVE MONEY

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Business and Economic Growth

Jobs

Health

Education & Children's Services

Environment

Safety & Security

Travel & Recreation

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Foreign Languages

Disability Resources

Training for Jobs

No Worker Left Behind Program



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Michigan Spotlight



- [Governor Says Nursing Corps Initiative Addressing Nursing Shortage](#)
Governor Granholm, in her weekly radio address, discussed new funding for the Michigan Nursing Corps t ...
- [Granholtz Says Michigan Positioned to Become Advanced Battery Capital of the World](#)
- [MDOT says: "Rumble strips save lives" with safety video](#)

[RSS](#)

Services



Select from the top 20 Online Services



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How do I?



Find an answer...Select a question below.



[GO](#)

Forms



Select from our most requested forms listing



[GO](#)



Michigan Voter Information Center

With this tool you can determine if you are registered to vote, find your polling location, contact your local election official, learn to use your voting equipment and find answers to frequently asked questions.

Michigan Kids!

Michigan eCitizens

Quick Links

- Governor
- Lt. Governor
- First Gentleman
- State Job Opportunities
- Michigan eLibrary (MeL)
- MI Legislature
- Attorney General
- Secretary of State
- MI Courts
- Michigan Lottery
- Local and Regional Government Resources
- Federal Government

Featured Links

- MI Newswire
- Flag Honors
- Unclaimed Property
- Michigan eStore
- Tribal Governments

Michigan Newswire

- [Michigan Commission on Spanish-Speaking Affairs to meet on Friday, September 5, 2008 at L.I.S.D. TECH Center](#)

Events

- [Michigan Reads! 2008](#)
- [Walker Frontier Fest: Antique Tractors, Old-fashioned games and Crafts, August 30](#)





Latest News from [MiNewswire](#)

MDOT's M-86 bridge re

Visit
Governor
Granholtz



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MI Government

**Business and Economic
Growth**

Jobs

Health

**Education & Children's
Services**

Environment

Safety & Security

Travel & Recreation

About Michigan

Foreign Languages

Disability Resources

Training for Jobs

No Worker Left Behind Program

State Web Sites

Executive Branch

[Agriculture](#)
[Attorney General](#)
[Civil Rights](#)
[Civil Service](#)
[Community Health](#)
[Corrections](#)
[Education](#)
[Environmental Quality](#)
[Governor](#)
[History, Arts and Libraries](#)
[Human Services](#)
[Information Technology](#)
[Labor & Economic Growth](#)
[Lieutenant Governor](#)
[Management and Budget](#)
[Military and Veterans Affairs](#)
[Natural Resources](#)
[Secretary of State](#)
[State Police](#)
[Transportation](#)
[Treasury](#)

Executive Branch: Agencies, Boards & Commissions

[Administrative Board](#)
[Aging, Office of Services to the](#)

Legislative Branch

[Auditor General](#)
[House of Representatives](#)
[Legislature](#)
[Senate](#)

Judicial Branch

[MI Courts](#)

> Arts, History and Culture

[Archives of Michigan](#)
[Arts and Cultural Affairs](#)
[Cultural Economic Development](#)
[Library of Michigan](#)
[Mackinac State Historic Parks](#)
[Michigan Film Office](#)
[Michigan Historical Museum](#)
[State Historic Preservation Office](#)

> Business and Employment

[Buy Michigan First](#)
[Career Development](#)
[E-License](#)
[Employment Security Board of Review](#)
[Financial and Insurance Services](#)
[MI Careers](#)



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of Michigan Website

[Michigan.gov Home](#)

[MCSC Home](#) | [Contact MCSC](#) | [MCSC Online Services](#)

Search

GO

Civil Service Commission

Employment Information

Rules & Regulations

Training & Development

Agency Services

Employee Benefits

Inside Civil Service

Career Decisions

New Hire Orientation

State Board of Ethics

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Jobs**
click for current postings

Your Career
Starts
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Invest Your Talent . . .

Our mission is to provide innovative, effective, and timely HR consultation and services to attract, develop, and retain a workforce that is diverse, flexible, creative, and competent to meet the ever-changing needs of state government.



Announcements

• Group Insurance Open Enrollment

Open enrollment for State-sponsored group insurance plans is August 11 through August 29, 2008. The effective date for enrollment changes and any premium change is October 5, 2008. State Health Plan PPO benefit changes are effective October 1, 2008. More information can be found on the [Employee Benefits Website](#)

• Agency Contract Purchasing: None at this time

For more information on State contracting see:
<http://www.michigan.gov/buymichiganfirst>

• Civil Service Compensation Plan [Compensation Plan 04/06/2008](#)

• State Board of Ethics [State Board of Ethics 2008 Meeting Schedule](#)

• MI Civil Service News [MI Civil Service News Volume 15, July 2008](#)

• ADA Complaint Process [ADA Complaint Form](#)

Departments/Agencies

Online Services

Surveys

RSS Feeds

MCSC Quick Links

- MI HR Gateway
- Employment Information and Career Planning Services
- MCSC Rules and Regulations Updates
- MCSC Phone Book
- Quick Find Index
- MCSC Forms
- State of Michigan Workforce Reports
- Detroit Regional Office
- State Employee Military Leave
- Veterans Preference Information [PDF](#)

Performance Management



Performance Management

- There are five different groupings.
 - Group One
 - Group Two
 - Group Three
 - Supervisors
 - Managers
 - Group Four



Performance Management

- New Employees (Probationary)
 - 3 Months
 - 6 Months
 - 12 Months
- Non-Probationary Employees
 - Run January 1 to December 31 each year



Performance Ratings

- Probationary
 - Unsatisfactory
 - Meets Expectations
 - High Performing
- Non-Probationary
 - Needs Improvement
 - Meets Expectations
 - High Performing





Career, Education & Workforce Programs

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[Michigan.gov Home](#)

[DLEG Home](#) | [Career Education & Workforce Programs Home](#)

Search



Inside Career Development

Bureau of Workforce Transformation

[Webinar Information](#)

[M/1 Conversion & MS Outlook](#)

[Michigan Talent Bank](#)

[No Worker Left Behind](#)

[Michigan Jobs & Career Portal](#)

[Common Measures](#)

[New Employee Orientation](#)

[Fidelity Bonding Program](#)

[Other Webinar Documents](#)

Commission on Spanish Speaking Affairs

Workforce Programs

Finding A Job

Research & Report

Career Education

Rehabilitation (MRS)



Rehabilitation

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A-

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Bureau of Workforce Transformation Training Site

Welcome

Welcome to the Department of Labor and Economic Growth-Bureau of Workforce Transformation (DLEG-BWT) training site. This Website offers training and information on programs that support BWT's vision to develop and retain a skilled Michigan workforce, competitive in the global economy.

Webinar Information

[Click here for:](#) answers to general Webinar questions. What is a Webinar? What equipment do I need and how do I attend? How do I log on to a Webinar?

M/1 Conversion & MS Outlook

[Click here for:](#) documents and training related to the M/1 Conversion and Migration to MS Outlook

Michigan Jobs & Career Portal

[Click here for:](#) a complete overview of the Michigan Jobs and Career Portal, especially services for Job Seekers.

New Employee Orientation

[Click here for:](#) documents that provide a

Common Measures

[Click here for:](#) training documentation related to Common Measures.

Fidelity Bonding Program

[Click here for:](#) training information related

[Departments/Agencies](#)

[Online Services](#)

[Surveys](#)

[RSS Feeds](#)

Quick Links

- [COSSA](#)
- [Find a Job](#)
- [Find Workers](#)
- [Explore Careers](#)
- [Veterans Services](#)
- [Migrant & Seasonal Farm Worker Program](#)
- [Labor Market Information](#)
- [CONTACT US](#)

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www.michigan.gov/bwt

Employers and Job Seekers.

Left Behind initiative.